



EQUIPMENT REPAIR TECH Classification Specification

ESSENTIAL DUTIES:

- Perform all phases of vehicle repair including engine, transmission, drive train, and electrical on both school buses and Agency vehicles
- Document all phases of preventative and daily maintenance programs on vehicles
- Attend relevant training/workshops to keep up to date and apply new knowledge to the job
- Individual positions may be responsible for some or all of the listed duties and/or other related duties

KNOWLEDGE OF:

- Policies, procedures, and programs of the immediate work unit.
- Principles and practices of administration and management.
- Agency or program rules, regulations, and operating procedures.
- Arizona Minimum Standards for School Buses
- Operating principles of all types of engines
- Tools and equipment

SKILLED IN:

- Equipment maintenance and repair
- Troubleshooting
- Determining the types of tools and equipment needed to complete a job
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ABILITY TO:

- Apply general rules to specific problems to produce a solution
- Communicate information and ideas effectively so others will understand
- See details at a close range

SPECIAL CONDITIONS/REQUIREMENTS:

- Must be able to pass FBI and State background check.
- Defensive Driver Training Program to be completed by all Agency personnel that drive on State business
- Must pass post offer physical
- Experience and/or Automotive Service Excellence (ASE) certification, or combo of training and experience that meets the knowledge, skills, and abilities

Class Title: Equipment Repair Tech

Occupational Group: Operations

Job Code: GSD52005

EEO Code: 8

Class Code: 590

Pay Grade: 12

FLSA: NE

Revision date:

12/20/2007

Superintendent Signature/Date
